

***ADULTS SOCIAL CARE AND HEALTH SCRUTINY BOARD
Overview & Scrutiny Committee
Agenda***

Date Wednesday 12 June 2024

Time 6.00 pm

Venue Council Chamber, Civic Centre, Oldham, West Street, Oldham, OL1 1NL

Notes 1. DECLARATIONS OF INTEREST- If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact Paul Entwistle or at least 24 hours in advance of the meeting.

2. CONTACT OFFICER for this agenda is Andrew Mather email constitutional.services@oldham.gov.uk.

3. PUBLIC QUESTIONS - Any Member of the public wishing to ask a question at the above meeting can do so only if a written copy of the question is submitted to the contact officer by 12 noon on Friday, 7 June 2024.

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https://www.oldham.gov.uk/homepage/1449/attending_council_meetings

MEMBERSHIP OF THE ADULTS SOCIAL CARE AND HEALTH SCRUTINY BOARD

Councillors Adams, Chowhan, Hamblett, Hurley, J. Hussain, Ibrahim, Malik, McLaren, Moores (Chair), Rustidge and Sharp

Item No

- 1 Election of Vice Chair

 To appoint a Vice Chair of the Adults Social Care and Health Scrutiny Board for the 2024/25 Municipal Year.
- 2 Apologies For Absence
- 3 Urgent Business

 Urgent business, if any, introduced by the Chair
- 4 Declarations of Interest

 To Receive Declarations of Interest in any Contract or matter to be discussed at the meeting.
- 5 Public Question Time

 To receive Questions from the Public, in accordance with the Council's Constitution.
- 6 Minutes of Previous Adults Social Care and Health Scrutiny Board Meeting (Pages 3 - 8)

 The Minutes of the Adults Social Care and Health Scrutiny Board held on 7th March 2024 are attached for approval.
- 7 Northern Care Alliance and Royal Oldham Hospital Update

 To receive an update on services and related matters in respect of the Northern Care Alliance and the Royal Oldham Hospital.

 Report to follow.
- 8 Preparation for CQC Assessment (Pages 9 - 26)

 Presentation updating Members on the current situation regarding CQC assessments for authorities and Oldham's preparedness.
- 9 Work Programme (Pages 27 - 30)
- 10 Key Decision Document (Pages 31 - 36)
- 11 Rule 13 and 14

 To consider any rule 13 or 14 decisions taken since the previous meeting.

Present: Councillor McLaren (Vice-Chair, in the Chair)
Councillors Adams, Ball, Hamblett and J. Harrison

Also in Attendance:

Hayley Eccles	Oldham MBC
Andrea Entwistle	Senior Business and Commissioning Manager
Rebecca Fletcher	Director of Public Health
Claire Hooley	Joint Commissioning for People (Health & Social Care)
Andrew Mather	Constitutional Services

1 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Moores and S. Hussain. Portfolio Holder, Councillor Brownridge and Jayne Ratcliffe also submitted their apologies.

2 **URGENT BUSINESS**

There were no items of urgent business received.

3 **DECLARATIONS OF INTEREST**

Councillor J Harrison declared a non-disclosable interest in Item 8 Adult Social Care workforce update in respect of a family member who was a service user.

4 **PUBLIC QUESTION TIME**

There were no public questions received.

5 **MINUTES OF PREVIOUS ADULTS SOCIAL CARE AND HEALTH SCRUTINY BOARD MEETING**

RESOLVED that the minutes of the meeting held on 16th January 2024 be approved as a correct record.

6 **SEXUAL HEALTH UPDATE**

The Director of Public Health submitted a report providing an overview of provision delivered by sexual health services in the borough to improve the sexual health and wellbeing of Oldham's residents.

Andrea Entwistle, Senior Business and Commissioning Manager introduced a presentation given by HCRG Care Group (Stephen Giles) and Early Break (Janine Day) providing an update on progress made by the services in improving sexual health outcomes and achieving budget reduction targets.

It was reported that having a high functioning sexual health offer for our residents is an essential component of the range of activity required to achieve better population health and reduce demand on health and social care services. As per Public Health funding conditions and mandated responsibilities, the Council is

required to ensure access to sexual health services for all of its residents.

Oldham, Rochdale and Bury Councils (ORB) collaboratively commission the provision of an Integrated Sexual Health Service (ISHS) to support better population health and meet our mandated responsibilities for open access sexual health services. HCRG Care Group had been commissioned to provide Oldham, Rochdale and Bury Integrated Sexual Health Service (ORBISH) since 1 April 2022, for an initial 5-year contract term, with an option to extend by up to 5 further years.

HCRG also work in collaboration with Early Break to provide an integrated Young People's Sexual Health and Substance Misuse Service (Meeting Your Needs Oldham – MYNO) and have been commissioned to deliver this service since 1 April 2021. Cabinet recently approved the option to extend the contract for a period of 2 years, until 31 March 2026.

The presentation provided information of Oldham's sexual health profile and gave an update on both walk-in and on-line clinical activity in the past year. This showed that there had been a reduction in on-line services but that there had been an increase in walk in patients. It was acknowledged that there were confidentiality concerns about pharmacies and that improvements were being looked at.

The presentation highlighted that Oldham, like most other areas, had seen an increase in the rate of sexually transmitted diseases (STIs) with a particularly concerning increase in Gonorrhoea and Syphilis. A key aim of the partnership was to target harder to reach groups.

The presentation also emphasised the increasing importance of pharmacies in delivering contraception and sexual health services. This reduced the pressure on GP surgeries and offered wider choice to people seeking support.

MYNO has been subject to a budget reduction for the periods of 2023/24 and 2024/25. Savings of £65,000 had been achieved in 2023/24 in areas of staffing, on costs and drug procurement and medical device costs. A further saving of £85,000 was necessary in 2024/25 and a range of options were being examined as well as seeking new sources of funding.

A member asked about HIV testing and information on the number of people receiving PrEP. A discussion took place on the importance of early testing and diagnosis of HIV for prevention, treatment and outcomes. It was suggested that the partnership could attend Pride events to carry out testing.

Members asked that future reports provide numbers rather than percentages as that information would be more meaningful. It was also requested that future reports should provide information on working with the voluntary sector and look further at improving engagement and publicity.

Resolved:

1. That the report and presentation be noted.
2. The Chair and Director of Adult Care look at including update reports in the new work programme for 2024/25

7

JOINT SCRUTINY COMMITTEE - NORTHERN CARE ALLIANCE

The Assistant Chief Executive and Statutory Scrutiny Officer presented a report on proposed Terms of Reference and Working principals for the Joint Health Overview and Scrutiny Committee (JHOSC) for the Northern Care Alliance and seeking the Scrutiny Board's support for the establishment of such a body and accordingly to recommend its establishment to Council.

The purpose of a JHOSC would be to scrutinise services provided by the Northern Care Alliance relating to the health of the population in Bury, Oldham, Rochdale and Salford and contribute to the development of policy to improve health and reduce health inequalities in respect of services provided by the hospitals.

The Committee would be made up of member representatives from Bury, Oldham, Rochdale and Salford Councils. The JHOSC will have delegated powers, on behalf of the four local authorities, to undertake all the necessary functions of health scrutiny in accordance with part 4, Health Scrutiny by Local Authorities, of the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013, relating to reviewing and scrutinising health service matters provided by Northern Care Alliance. A similar arrangement was previously in place in respect of the NHS Pennine Acute Hospitals Trust.

It was reported that Bury MBC's Health Scrutiny Committee had considered the Terms of Reference and Working Principles and wished the TOR to reflect that at least one Councillor from each of the four authorities must be present to decide as opposed to a quorum of three. This was to prevent decisions being made which could affect all authorities but to which one authority had not been party to. Bury MBC had also asked for clarification if the first meeting of the JHOSC would agree to waive political proportionality.

Options considered:

Option 1 To support the establishment of a Joint Scrutiny Committee

Option 2 To not to support the establishment of a Joint Scrutiny Committee

RESOLVED

1. That the Terms of Reference, attached at Appendix 1 of the Report be recommended for approval with the inclusion of the proposed amendments submitted by Bury MBC.
2. That the Council be recommended to authorise the establishment of the Joint Health Overview and Scrutiny Committee for Northern Care Alliance.

8

ADULT SOCIAL CARE WORKFORCE UPDATE

Hayley Eccles and Claire Hooley presented a report of the Assistant Director – ASC Reform & Improvement providing an update on the Adult Social Care workforce and strategy.

Workforce had been highlighted as a significant risk by a recent peer review, the Adult Social Care (ASC) Management Team, and the Skills for Care report, 'The State of Adult Social Care sector & workforce in England' in reference to the wider workforce pressures in the care provider market. Recruitment and retention of staff was proving increasingly difficult in Adult Social Care as increased case complexity, increased volume of referrals post-Covid 19, and front-line staff leaving to work for agencies or other localities with better salaries, terms, and conditions, meant an increased workload for staff at all levels.

The delivery of the new Target Operating Model and associated savings, improvements in quality in the ASC directorate, and sustainable staffing across the provider market and ability to deliver statutory Care Act duties are directly affected by challenges in recruitment and retention.

The Care Quality Commission (CQC) were expected to undertake the formal assurance process within the next two years. An inability to deliver the statutory duties of Adult Social Care owing to staffing issues, created significant risk for the department and the Council itself.

In response to these concerns, a whole service workforce strategy, and related programme plan, had been drafted. The strategy aimed to attract and retain the best staff and to improve the learning environment to attract students and apprenticeships, leading to employment opportunities within the borough. The strategy sought to establish clear career pathways from school and college onwards, in all roles across adult social care, including qualified practitioners through to leadership and blended roles for care workers (to include progression policy options for SW). An important aspect of the strategy was to reduce the reliance on costly agency staff. The strategy would pay particular attention to Equality, Diversity, and Inclusion to ensure our workforce feels appropriately understood and valued.

The report highlighted a number of milestones and timescales. These were:

By end of March 2024:

- ASC Workforce strategy developed and signed off
- Workforce dataset in place with confirmed, recurrent sources
- Retention comms package developed
- Scope of Social Care Academy developed and signed off

By end of June 2024:

- Recruitment comms package developed and commenced
- Workforce dataset / dashboard reported monthly (forum tbc)
- Retention comms package delivered & embedded

By end of December 2024: • Social Care Academy live

Scrutiny Board members welcomed the report and the establishment of an academy. It was suggested that the academy should look at how people with Special Educational Needs and Disability (SEND) can be included in the programme to address the low level of employment of people with SEND. Members also asked if the possibility of working with other authorities could be examined.

Resolved: That the report be noted and approval be given to the direction of travel of the Workforce Strategy.

9

WORK PROGRAMME

The Adults Social care and health Scrutiny Board's Work Programme 2023/24 was circulated for members consideration.

Resolved:
That the work programme be noted.

The meeting started at 6.00 pm and ended at 8.15 pm

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Preparing for a CQC Assessment Adults Social Care and Health Scrutiny

Jayne Ratcliffe
Director of Adult Social Care (DASS)

12 June 2024



CQC assessments of local authorities

- The Care Quality Commission (CQC) has been given a responsibility, through the Health and Care Act 2022, to carry out assessments of health and care systems in a local area, in order to understand how care is improving outcomes for people and reducing inequalities in their access to care, their experiences, and outcomes from care.
- CQC is interested in how *local authorities* meet their duties under Part 1 of the Care Act 2014
- We do not know when Oldham will be assessed but we do know it will be within the next 18 months
- Plans to assess Integrated Care Systems have been put on hold.

Implementing initial and ongoing formal assessments

- CQC expect to have assessed each local authority at least **once within an initial 2-year period**. Where the CQC believes people are or may be at risk or harm or where serious risks to people have been identified, and they require assurance that improvements have been made, they may carry out more than one assessment.
- The period of assessment starts when the local authority receives an information return request from CQC and ends when the final report is published.
- CQC will look at evidence that relates to 12 months before the start of the assessment, however, they may consider evidence outside that period and in exceptional circumstances may look at information that is several years old.

Assessment framework for local authorities

The assessment framework for local authorities, is based on the CQC's Single Assessment Framework, and is made up of nine quality statements across four overall themes

1. Working with people

Assessing needs, care planning and review, direct payments, charging, supporting people to live healthier lives, prevention, wellbeing, information and advice.

» Assessing needs

We maximise the effectiveness of people's care and treatment by assessing and reviewing their health, care, wellbeing, and communication needs with them.

» Supporting people to live healthier lives

We support people to manage their health and wellbeing so they can maximise their independence, choice and control, live healthier lives, and where possible, reduce their future needs for care and support.

» Equity in experiences and outcomes

We actively seek out and listen to information about people who are most likely to experience inequality in experience or outcomes. We tailor the care, support and treatment in response to this.

2. Providing support

Shaping, commissioning, workforce capacity and capability, integration and partnership working.

» Care provision, integration and continuity

We understand the diverse health and care needs of people and local communities, so care is joined-up, flexible and supports choice and continuity.

» Partnerships and communities

We understand our duty to collaborate and work in partnership, so our services work seamlessly for people. We share information and learning with partners and collaborate for improvement.

3. Ensuring safety

Safeguarding enquiries, reviews, Safeguarding Adults Board, safe systems, pathways and continuity of care.

» Safe systems, pathways and transitions

We work with people and our partners to establish and maintain safe systems of care, in which safety is maintained, monitored and assured. We ensure continuity of care, including when people move between different services.

» Safeguarding

We work with people to understand what being safe means to them, and work with them as well as our partners on the best way to achieve this.

We concentrate on improving people's lives while protecting their right to live in safety, free from bullying, abuse, discrimination, avoidable harm and neglect, and we make sure we share concerns quickly and appropriately.

4. Leadership

Culture, strategic planning, learning, improvement, innovation, governance, management and sustainability.

» Governance

We have clear responsibilities, roles, systems of accountability and good governance to manage and deliver good quality, sustainable care, treatment and support.

We act on the best information about risk, performance and outcomes and we share this securely with others when appropriate.

» Learning, improvement and innovation

We focus on continuous learning, innovation and improvement across our organisation and the local system.

We encourage creative ways of delivering equality of experience, outcome and quality of life for people.

We actively contribute to safe, effective practice and research.

Assessment framework for local authorities

- The local authority assessment framework sets out *quality statements* which are the commitments that local authorities must commit to. They are expressed as '*we statements*' and show what is needed to deliver high-quality, person-centred care.
- It also sets out '*I statements*' which are the things people expect. They are based on Think Local Act Personal's '[Making It Real](#)' framework
- The I statements are particularly important when looking at case audits and should be being considered by all frontline workers when they are completing assessments and reviews.

'I statements'

'I statements' are what people expect, based on Think Local Act Personal's 'Making It Real' framework.

Working with people

- I have care and support that is co-ordinated, and everyone works well together and with me.
- I have care and support that enables me to live as I want to, seeing me as a unique person with skills, strengths and goals.
- I can get information and advice about my health, care and support and how I can be as well as possible – physically, mentally and emotionally.
- I am supported to plan ahead for important changes in my life that I can anticipate.

Providing support

- I have care and support that is co-ordinated, and everyone works well together and with me.

Ensuring safety

- When I move between services, settings or areas, there is a plan for what happens next and who will do what, and all the practical arrangements are in place.
- I feel safe and am supported to understand and manage any risks.

Assessing local authorities

- The initial formal assessment of local authorities will be based on different categories: **people's experience; feedback from staff and leaders; feedback from partners; and processes**. These assessments will not assess outcomes.
- CQC will gather evidence based on
 - **what they already have**, e.g., national data collections;
 - **what they need to request**, e.g., specific policies and strategies, internal survey results, staff feedback.
 - **what they need to actively collect**, e.g., from case tracking, focus groups and conversations with staff and leaders. Evidence may be collected both on and off site.
 - **self-assessment**. It is an opportunity for local authorities to assess and make judgements about their performance in relation to Care Act duties; highlight key successes, risks, and challenges; and identify actions being taken to address the most pressing risks.

Assessing local authorities

- CQC will also ask for the **details of 50 people who are receiving care and support** and will look at their care records. They use this ‘case tracking’ approach to gain insights and gather evidence about people’s experiences and outcomes from their care and support and to understand if the care and support provided is good or if it needs to improve.
- They will **also talk with people who receive support as well as those who support them, e.g., family members**, to further understand their experiences and outcomes. CQC will also talk to local authority staff and other professionals involved in the person’s care.
- **CQC want to speak to staff about their experience of Oldham** and how they work with the residents in Oldham. They will not be asking to speak to managers.

Reporting and information sharing

- Authorities will be able to check reports for factual accuracy and for completeness of evidence used.
- CQC will only start to publish scores and ratings for local authorities once they have gathered enough evidence to make a judgement. Overall ratings and scores for each of the individual quality statements will be used once CQC start publishing scores and ratings.
- The scoring framework to support decisions is:
 4. Evidence shows an exceptional standard
 3. Evidence shows a good standard
 2. Evidence shows some shortfalls
 1. Evidence shows significant shortfalls
- **CQC has a duty to inform the Secretary of State if they find that a local authority is failing to perform its functions** under the Care Act to an acceptable standard. The duty is triggered where any quality statement receives a score of 1.

Preparing for an assessment in Oldham

- ASC in Oldham has utilised the LGA and ADASS [Getting Ready for Assurance](#) documentation to carry out both an initial self-assessment and an updated self-assessment in March and September 2023, respectively. A further self-assessment is due to be completed
- The self-assessment focuses on the **four themes (working with people; providing support; safety and leadership)** and the nine quality statements.
- It provides a systematic framework to consider three key questions that enable ASC to arrive at evidence-based judgements to support improvement:
 1. How are we doing?
 2. How do we know?
 3. What are we going to do?

Preparing for an assessment in Oldham

Self-Assessment and Improvement Plan

- Following the completion of the self-assessment and as part of an ongoing transformation programme for ASC in Oldham **an Improvement Plan has been developed** to identify areas that require further development including implementation of a new Target Operating Model for ASC; implementation of a Strength-Based Approach to care and support; mental health transformation; financial sustainability; assistive technology; Systems and Digital, and Workforce.

Assurance Preparation Awareness Challenge Day and Follow Up

- An Assurance Preparation Awareness Challenge Day was held in March 2023. This was carried out by a team of peers put together by NWADASS and built on initial data analysis of identified key metrics related to the CQC Assurance themes, a case file audit, and an assurance checklist provided by ASC Oldham. A follow up check-in session with the Peer Reviewers took place in February 2024. The peer review recommendations; current strengths and challenges and how they can be evidenced; development and improvement priorities

Staff Engagement

Engagement is a key part of the assessment. This will include discussions with partner organisations, local authority and health colleagues and people with care and support needs

- As part of the feedback element of the assessment process CQC will speak to staff from Adult Social Care.
- Sessions have been delivered to provide staff with information on the assessment process and included role play to demonstrate to staff what an interview with CQC may be like. These will continue.
- CQC will be holding a session with a group of staff (not managers or Heads of Service), and they will also offer informal drop ins for staff members not involved in the formal session.
- This provides an opportunity for us all to celebrate the work that we do whilst recognising the challenges to be addressed.

Mock Information Return

- As part of the overall planning for the CQC assessment in Adult Social Care (ASC), a mock-exercise was undertaken to test the department's readiness and response to complete the CQC Information Return (IR) that starts the assessment process.
- The mock-exercise was undertaken over a **10 day period**, which started on **13 March 2024** and ended on **22 March 2024**, when all relevant information and evidence responses were required to be submitted by ASC DMT leads. This mirrored the time we anticipate to have should we be contacted by CQC.
- As part of this exercise, staff were required to submit information and evidence for their responsible areas, split across the **six** key information and **38** themed IR areas.
- An analysis of the department's readiness and a SWOT analysis have been completed.

Initial findings

- An initial assessment of the overall mock-exercise process and findings from the information/ evidence submissions has been completed.
- One issue evidenced during the mock-exercise was the limited amount of time people were able to allocate to collecting information due to other work pressures.
- The information requested by CQC does not always tell the whole picture and as a result, where this is the case, we need to be clearer about what it is we want to have in place to demonstrate what we are doing, eg waiting lists information
- While the availability of data in certain areas is good, eg out of area placements, there are still areas where it requires improvement, eg mental health
- We have identified the need for substantial amounts of work to get us CQC-ready both in terms of the information needed but also in terms of engagement with staff, partners and colleagues, eg voluntary community sector, health, public health, place-based teams.

CQC key areas of focus

Analysis of the reports of the pilots and from those authorities that have now completed their assessment has highlighted several key areas of focus. These are:

- Transitions (children to adults and between services)
- Carers
- Waiting Times
- Equalities, Diversity and Inclusion
- Co-production

Specific Improvement Priorities

- Assessment Processes & Pathways (IR5)
- Appeals process and pathways (IR6)
- Prevent, Reduce, Delay strategy (IR8)
- Information & Advice policy (IR10)
- Processes and pathways for transitioning between services (IR24)
- ASC strategic plans and delivery plans (IR30)
- Coproduction strategy (IR35)
- Information & Data – Themes, Trends Analysis (Various)
- Case tracking and quality audits

Governance

Task & Finish Group

- A Task & Finish Group is being established to meet weekly to focus on the key elements of preparation for a CQC assessment visit covering the information return and essential organization for a visit. The Group is led by Reform and Improvement Heads of Service and consists of Heads of Service from the ASC portfolios. Heads of Service act as representatives of their portfolios and are responsible for ensuring that activities designated to their portfolio are completed and for reporting progress to the Task and Finish Group. The Group will also take responsibility for ensuring factors relating to CQC are communicated across ASC, the council and partner organisations. Further details of the Task & Finish Group are available on the ASC CQC Assurance SharePoint Governance site.

Board/ DASS Meetings

- A dedicated Board is currently being considered to lead ASC in Oldham. Further details of the Board will be available on the ASC CQC Assurance SharePoint Governance site. While the Board is being considered regular meetings are being held with the DASS to help steer the preparations for the assessment.

Next Steps

- Detailed project action and resource plan to be developed detailing assigned timescales and lead officers.
- Implement new CQC Assurance Task & Finish group as the formal governance arrangements for delivery of the improvement plan.
- Prioritisation of all activity areas within detailed project plan to be completed.
- Focus on engagement – staff; partners and residents; people with lived experience
- Agree necessary resources to ensure improvement between now and an actual assessment

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ADULT SOCIAL CARE AND HEALTH SCRUTINY BOARD

WORK PROGRAMME 2024/25

30 th July 2024	Health and Wellbeing Strategy		Portfolio - Health and Social Care. Director of Public Health - Rebecca Fletcher	Annual report
8 th October 2024	Public Health Annual Report	To review the Annual Report	Portfolio – Health and Social Care Director of Public Health	Review and scrutiny of proposals/performance
	Healthy Child Programme	To update on changes to health visiting and school nursing services	Portfolio - Health and Social Care. Director of Public Health - Rebecca Fletcher,	Annual update report

26 November 2024	Safeguarding Annual Report	Annual Update from ASC	Portfolio - Health and Social Care.	Update from service
	Oldham Community Leisure (OCL) Annual report	To receive the OCL annual report detailing leisure related activity in the Borough, which OCL provide on behalf of the Council	Assistant Director of Leisure and Community Services/Chief Executive of OCL	Annual report
28 January 2024				

11 th March 2025				
TO BE SCHEDULED (additional session)				
REMOVED				

OUTSTANDING

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KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 20 MAY 2024

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	LIF3 - Oldham Library - Arts Council England Grant Acceptance	Deputy Chief Executive -	24 th May 2024	Cabinet Member - Communities and Culture
<p>Description: Decision to accept £277,000 Arts Council England (Library Improvement Round 3) funding to make improvements to Oldham Library. The funding will enable an adult library refit, a shop refit integrating the Tourist Information Offer, implement a Wi-Fi printing solution and install neurodiversity friendly signage and digital screen.</p> <p>Document(s) to be considered in public or private:</p>				
	Renaming of St Mary's Way	Director of Environment	24 th May 2024	Cabinet Member - Neighbourhoods
<p>Description: Renaming of St Marys Way to Stoller Way after Sir Norman Stoller</p> <p>Document(s) to be considered in public or private:</p>				
EDS-04-24 New!	High Needs Provision Capital Allocation (East Crompton St James)	Director of Education, Skills & Early Years	June 2024	Cabinet Member - Education and Skills
<p>Description: To seek approval for funding to enhance the environment at ECSJ to meet the needs of children with social communication needs, sensory needs and providing life skills opportunities.</p> <p>Document(s) to be considered in public or private: Private (paragraph 3)</p>				

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 20 MAY 2024

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
New!	Housing Delivery Test Action Plan	Director of Economy, Executive Director for Place & Economic Growth	18 th June 2024	Cabinet Member for Housing and Licensing
Description: To approve the Housing Delivery Action Plan (Part One and Part Two) for publication in line with the requirements of the Housing Delivery Test: 2022 Measurement results (published December 2023). Document(s) to be considered in public or private: public				
	City Region Sustainable Transport Settlement (CRSTS) I– Transport Capital Programme 2024-25	Director of Environment	17 th June 2024	Cabinet
Description: To Carry out planned Highway maintenance & Highways Safety schemes across the adopted Highway Network as part of the Transport Capital Programme for 2024-25 Document(s) to be considered in public or private:				
	Carriageway Investment Funding	Director of Environment	17 th June 2024	Cabinet
Description: Additional funding to carry out carriageway maintenance Document(s) to be considered in public or private:				
New!	Creating a Better Place Update	Director of Economy	17 th June 2024	Cabinet
Description: Report detailing proposed improvements to Oldham town centre and the Borough Document(s) to be considered in public or private: Private - (Paragraph 3) commercial and business interest of the Council				

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 20 MAY 2024

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
New!	Children and Family Service - Approval to Consult	Director of Public Health	17 th June 2024	Cabinet
Description: Approval is sought from Cabinet to consult on proposals for changes to Children and Family Services Document(s) to be considered in public or private: Public and Private				
New!	Targeted Impartial Information Advice and Guidance (TIIAG), Return Home from Missing Interviews and Young Carers – retender of services from 1 April 2025	Director of Education, Skills & Early Years	17 th June 2024	Cabinet
Description: The Targeted Youth Service contract is due to cease on 31 March 2025 following an extension of a further 12- month period from 1 April 2024 previously approved by Cabinet on 24 Jan 2024 There is no further option to extend within corporate procurement rules. Document(s) to be considered in public or private: NOT FOR PUBLICATION by virtue of Paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because of the commercially sensitive nature of the information enclosed in the report.				
New!	Youth Justice Service – Retender of Service from 1 April 2025	Director of Education, Skills & Early Years	17 th June 2024	Cabinet

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 20 MAY 2024

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: A twelve-month extension period for this contract was approved by Cabinet on 24 January 2024 the current contract will end on 31 March 2025. There is no further provision to extend within corporate procurement rules. Document(s) to be considered in public or private: NOT FOR PUBLICATION by virtue of Paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because of the commercially sensitive nature of the information enclosed in the report.</p>				
New!	SEND Information, Advice and Support Service (SEND IASS) – retender of service.	Director of Education, Skills & Early Years	17 th June 2024	Cabinet
<p>Description: The current SEND Information, Advice and Support Service (SEND IASS) contract ends on 31 March 2025. The contract is currently held by POINT. Approval is sought to re-commission the contract through an open, transparent, robust, competitive procurement process. Document(s) to be considered in public or private: NOT FOR PUBLICATION by virtue of Paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because of the commercially sensitive nature of the information enclosed in the report</p>				
New!	Wireless Infrastructure Upgrade	Assistant Chief Executive	17 th June 2024	Cabinet Member - Finance and Corporate Resources
<p>Description: A report seeking authority to upgrade the Council's wireless infrastructure Document(s) to be considered in public or private: Private</p>				

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 20 MAY 2024

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
NEI-04-24	Street Lighting Attachments Policy	Director of Environment	15 th July 2024	Cabinet
Description: To ask Cabinet to formulate and agree a Streetlighting attachments policy Document(s) to be considered in public or private:				
	DWP Restart contract extension for Get Oldham Working service.	Deputy Chief Executive -	15 th July 2024	Cabinet
Description: To approve the acceptance of the Restart contract extension for a further three years, from July 2024 to 30th June 2027, which will maintain Get Oldham Working's delivery to a further thousand Oldham residents, supporting them back into work and sustainable employment. Document(s) to be considered in public or private:				
New!	Approval of Enforcement Policy	Director of Environment	15 th July 2024	Cabinet
Description: To review and approve a revised Corporate Enforcement Policy in order to take account of updated guidance, codes of practice and new regulatory sanctions which have been introduced since the Council's Enforcement Policy was last reviewed in 2022. Document(s) to be considered in public or private: Proposed Enforcement Policy (Public)				

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Key:

New! - indicates an item that has been added this month.

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 20 MAY 2024

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
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Notes:

1. The procedure for requesting details of documents listed to be submitted to decision takers for consideration is to contact the Contact Officer contained within the Key Decision Sheet for that item. The contact address for documents is Oldham Council, Civic Centre, West Street, Oldham, OL1 1UH. Other documents relevant to those matters may be submitted to the decision maker.
2. Where on a Key Decision Sheet the Decision Taker is Cabinet, the list of its members are detailed on the Council's website
3. Full Key Decision details (including documents to be submitted to the decision maker for consideration, specific contact officer details and notification on if a report is likely to be considered in private) can be found via the online published plan at:
<http://committees.oldham.gov.uk/mgListPlans.aspx?RPId=144&RD=0>